

Master Teacher

- Bachelor's degree, four (4) years of college or equivalent, and thirty (30) additional credits of post-baccalaureate study
- Ten (10) semester units of Bible study from a Bible college, ACTS-approved Bible correspondence course, or pastor-approved training program, to include: *Doctrines of Bible Salvation, New Birth, Principles of Holiness, Pentecostal Doctrine, Acts of the Apostles, Life of Christ, and Systematic Theology*
- Twenty-four (24) credits of professional study on Principles of Education and Teaching
- Five (5) years of full-time classroom teaching, with three (3) years in a Christian school

Procedure for Entering the ACTS Teacher Certification Program

1. The headmaster, principal, or pastor of the school should request applications for Teacher Certification by the Association of Christian Teachers and Schools from:

Dr. Sidney L. Poe, Accreditation and Certification Officer
Association of Christian Teachers and Schools
Division of Education
8855 Dunn Road
Hazelwood, MO 63042-2299
slpoe@juno.com

2. The applying teacher should complete the formal application and document all previous educational experience and training.
3. Indicate if the teacher desires to design a plan of study and training to progress to the next level of certification.
4. Return the completed application with the \$30 fee for assessment and certification to:

Dr. Sidney L. Poe, Teacher Certification Officer
ACTS, Division of Education
8855 Dunn Road
Hazelwood, MO 63042-2299

Association of Christian Teachers and Schools

Teacher Certification Program

To Pastors, Principals, and School Leaders:

The Board of Directors of the Association of Christian Teachers and Schools fully recognizes the overwhelming importance of instilling in our children proper values in our ever-changing pluralistic society.

The following requirements for Teacher Certification are implemented to assure that at each level, children are taught by classroom teachers who themselves know how to study and learn, who are grounded in apostolic truth, and who are professionally competent to teach. As much as is possible the training program is made flexible and is put into the hands of the Pastor and School Principal to enroll and implement for their respective schoolteachers as they see fit. This assures that both local school policy and leader philosophy is derived locally and is not imposed from elsewhere.

GOAL

The goal of the Association of Christian Teachers and Schools (ACTS) Teacher Certification Program is to provide a means and incentive to help Christian schools increase the academic, spiritual, and professional qualifications of its classroom teachers and administrators. The program is designed with the small Apostolic Christian school in mind. Certified teachers testify that a school is concerned with improving the quality of education for its children and has taken a large step toward becoming accredited.

PROCEDURE FOR CERTIFICATION

Eligibility

Any individual involved in Christian school work (including home school) may enter the Certification program with minimum training and education. An enrolled teacher may then proceed to one of four increasingly higher levels of certification by completing studies of approved academic subject matter, Bible courses, and professional courses in education and teaching. At the same time they gain valuable experience in classroom instruction.

At each of the five levels, certification is acknowledged by a three-year renewable certificate from the Division of Education, United Pentecostal Church International, Hazelwood, Missouri, bearing the date and seal of ACTS.

Levels of Certification and Requirements

Each level of teacher certification requires:

1. A personal application,
2. A written recommendation from the pastor, headmaster, or principal, and
3. An application fee of \$30.00.

Each teacher is encouraged and expected to participate in some type of continual educational training, formal course work, or in-service enrichment for which credits in continuing education are awarded. Credit is given for all documented training, seminars, and life experience.

CLASSES & REQUIREMENTS OF TEACHER CERTIFICATION

NOTE: Any incomplete requirement will result in a Provisional Certificate at the designated level until the requirement is complete.

Assistant Teacher - Level I

- High school diploma or GED
- Orientation to Christian School Philosophy, such as: *Philosophy of Christian Education* by Paul Kienel, *Dare to Discipline* (I or II) by James Dobson, or *Methods of the Master* by David Reynolds
- Two (2) years pastor-approved training program
- One (1) year as Teacher's Helper, Monitor, or Classroom Aide

Assistant Teacher - Level II

- Hold an academic degree or be enrolled at a post-secondary institution with minimum fifteen (15) semester units of credit completed
- Four (4) semester units of Bible study from a Bible college, ACTS-approved Bible correspondence course, or pastor-approved training program, to include: *Doctrines of Bible Salvation, New Birth, and Principles of Holiness*
- Six (6) credits of study on Principles of Education and Teaching
- Two (2) years of full-time classroom teaching or assisting, with one (1) year in a Christian school

Associate Teacher

- Hold an academic degree or sixty (60) semester units of credit of post-secondary study
- Six (6) semester units of Bible study from a Bible college, ACTS-approved Bible correspondence course, or pastor-approved training program, to include: *Doctrines of Bible Salvation, New Birth, Principles of Holiness, Pentecostal Doctrine, and Acts of the Apostles.*
- Ten (10) credits of professional study on Principles of Education and Teaching
- Three (3) years of full-time classroom teaching, with two (2) years in a Christian school

Professional Teacher

- Hold a Bachelor's degree, four (4) years of college study, or equivalent
- Eight (8) semester units of Bible study from a Bible college, ACTS-approved Bible correspondence course, or pastor-approved training program, to include: *Doctrines of Bible Salvation, New Birth, Principles of Holiness, Pentecostal Doctrine, Acts of the Apostles, and Life of Christ*
- Eighteen (18) credits of professional study on Principles of Education and Teaching
- Four (4) years of full-time classroom teaching, with two (2) years in a Christian school